

**CONCORD TV BOARD OF DIRECTOR'S MEETING
MINUTES OF MEETING
DATE: November 15, 2016**

Meeting was called to order at: 6:35 pm by Chairman Michael O'Meara,

Meeting was held at Concord High School studio offices,

Those present were : Chair Michael O'Meara, Allwyn Fine, Bill Whitman, Charles Russell, Michelle Gilbert, and Executive Director Doris Ballard.

It was determined no quorum was present to do business.

The Chairman presented the agenda, and the meeting commenced

Minutes of the meeting of October 25, 2016 were presented and reviewed.

The Minutes of that meeting were approved and adopted with a typo corrected.

Vote was unanimous.

Public comments No one present to do so.

The Treasurers and Financial report was given by Executive Director Doris Ballard.

Reports were presented by various Committees.

Board Development and By Laws and Nominating Committees had nothing to report.

Capitol Improvement committee will meet and develop 10 year plan for presentation and review at future meeting.

Finance Committee , audit still on-going. Form 990 Extension filed.

Outreach and Development Committee to meet soon and start work on Easter Event.

Personnel Committee, nothing to report.

Staff Report, Executive Director gave it. See attached report.

Unfinished Business. Discussion on annual meeting and appreciation event was had, and activities necessary to do so. .

Motion to Enter Executive Session by Russell, passed unanimously.

Session Started at 7:02 pm

Motion to Leave Executive session by Russell, passed unanimously.

Motion to Adjourn at 7:15 pm passed unanimously.

November 15, 2017

Board Clerk Charles A. Russell

Approved _____