

Concord TV Board of Directors Meeting Minutes

September 22, 2020

The Board meeting was called to order at 6:33 pm by Chair David Murdo, this meeting being held at the Greater of Concord Chamber of Commerce Office 49 South Main Street Concord, NH 03301.

Those Board members participating were: Chair David Murdo, Allwynne Fine, Charles Russell, Michelle Gilbert, Clint Cogswell, Stephen Ambra, Rob Altman, Kelly Cuomo, Melissa Fisk and Tonya Rochette. Also participating was Executive Director Josh Hardy.

It was determined that there was a quorum present to do business.

The minutes of the last meeting August 25, 2020 were presented and reviewed. Motion to approve was made by Clint Cogswell, seconded by Michelle Gilbert. These minutes were approved following change to add Melissa Fisk who was present at the meeting.

Executive Director Josh Hardy presented the staff report provided with highlights noted below:

- Josh has participated in professional leadership development through attendance at a workshop for managing different generations in the same workplace.
- Leadership Great Concord virtual content is being presented at the NH Bank Stage on September 23, 2020 highlighting the great opportunities this program presents and supports the missions of both the Greater Concord Chamber of Commerce and Concord TV.
- CHS Live has returned in a hybrid mode capturing live student taping as well as virtual spotlights interactive utilizing the Zoom platform.
- Concord TV has re-initiated the training support with the CRTTC program at Concord High School providing training and support to the high school students interested in pursuing careers in media and communications.

Public comments: No one spoke.

Treasurer's report: Josh Hardy noted the following:

- \$52,500 annual grant from Comcast was received;
- A CARES grant for \$11,250 was received;
- The annual audit is underway.

Motion to accept Treasurer's report was made by Charlie Russell, seconded by Michelle Gilbert, vote taken and motion passed unanimously.

A report as given on reopening of studio to public for tapings shows, post-COVID19. It is expected hosts, producers and show guests wearing masks could enter after 3 pm when school no longer in session. Masks to be removed only in studio when camera is running. Concord TV working closely with School District and CHS principal on this. No date reported for reopening given on-going nature of COVID 19 matter.

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Reports of Committees

- Board Development, By Laws and Nominating Committee: Board member John Cimikoski has tendered resignation for personal reasons. It is with regret that the Board has accepted this resignation wishing to extend heartfelt appreciation for his years of service and commitment. In accordance with the By-Laws, the remainder of his term will be left unfilled and a new Member will be voted upon during the Annual Meeting.
- Capital Improvement Committee: Request for purchases of new tripod equipment was made. Motion to accept made by Tonya Rochette, seconded by Allwynn Fine and voted unanimously to approve purchase of equipment.
- Reopening Committee (ad hoc)

Draft of reopening plans – currently restricted

Treasurers Report

Unexpected TeleVue expense this year is a one-time expense of \$6,025.83 (in addition to the roughly \$4,872.00 support plan we already pay annually)

Payroll expenses are controlled due to CARES Act additional funding as well as not replacing the Station Manager position.

Motion made Charlie Russell, seconded by Clint Cogswell and vote taken and motion passed unanimously.

New Business

1. CHS Sports Fall productions
 - a. Volleyball – Tonya to check schedule about filming josh may have someone to help film or else Tonya can try and do it
 - b. Soccer – Charlie and Steve may try and do this about
 - c. Seeking play by play and commentary as well as can run camera.

Next meeting date: October 27, 2020 6:30 pm at the Greater Concord Chamber of Commerce offices at 49 South Main Street Concord, NH 03301

Motion to Adjourn at 7:19pm made by Charlie Russell, seconded by Michelle Gilbert and passed unanimously. Meeting adjourned.

August 25,2020

Minutes approved:

Changes none. (insert)

Tonya Rochette, Clerk