

ConcordTV Board of Directors Meeting Minutes

November 17, 2020

Present: Chair David Murdo, Michelle Gilbert, Charles Russell, Alwynne Fine, Kelly Cuomo, Rob Altman, Clint Cogswell, Steve Ambra, Melissa Fisk, Tonya Rochette. Also present was Executive Director Josh Hardy.

Next meeting: January 26, 2021 6:30pm remote via Zoom

1. Call to Order 6:30pm

2. Determination of Quorum (6) Quorum confirmed

3. Approval of October Board Minutes approved unanimously

4. Staff Reports *provided as separate attachment with highlights noted below*

- Josh presented reports provided by staff with several activities that continue to happen including his continued progress in the Granite State College Multigenerational Leadership Development Program.
- Continued development in production and outreach happen with the staff building content, working with the city and the educational partners.

5. Reports of Committees

Board Development, Bylaws and Nominating Committee:

- No committee activities to report

Reopening Committee (ad hoc)

- Remain in current restricted status working remotely and readiness plan continues to be updated.

Capital Improvement Committee

- Planning for purchase of replacement ConcordTV van and seeking to capitalize this purchase. Discussions will initiate in January 2021.

6. Treasurers Report

- Committee report reviewed and accepted unanimously. Highlights below include primary concern facing the organization currently.
- Annual Report will be available for board review prior to January 2021 board Meeting.
- Classes and workshop fees are dropping significantly impacting the 2020 and Q1/Q2 2021 budget projections. Operational expenses continue to remain the same while expenses associated with supporting remote learning models has increased.
- Preparation for re-negotiations for City/School District contract to begin in December 2020 Board meeting.

7. Old Business

- Non-Profit Holiday greetings videos are being solicited now with groups invited to upload own content in Google Drive for editing and distribution.

8. New Business

- Fundraising campaign kicking off hoping to raise an estimated \$5,000 for current fiscal year.

9. Adjournment 7:13pm approved unanimously