

**CONCORD TVBOARD OF DIRECTORS MINUTES OF MEETING**  
**AUGUST 23, 2016**

Meeting was called to order at 6:30 pm by Chair Michael O'Meara at Concord Heights facility Board members present were: Chair O'Meara, Glenn Matthews, Tonya Rochette, Bill Whitman, Allwynne Fine, Treasurer Paul Ebbs, Clerk Charles Russell, Kelly Wing, Michelle Gilbert. Jack Dunn. Also present was Exec. Dir. Doris Ballard, and Chris Gentry. It was determined that there was a quorum present to do business. The Chair presented the agenda for review and meeting started.

The minutes of the prior meeting June 28, 2016 were reviewed and approved. Moved by Matthews, seconded by Bill Whitman., a, minutes were approved unanimously without change.

Public comments: there was no one present to speak at Public Comments session.

**AGENDA**

Treasurer's and Financial Report given by Exec. Dir. Ballard, Quarterly City check due before the end of month. Revenues and expenditures discussed. Balance sheet reviewed. Equipment Forty two students took CTV summer camp classes on video production. Motion to Approve report made by Tonya Rochette, seconded by Glenn Matthews, Vote was unanimous.

Reports were presented by various Committees.

Board development, no report

By Laws and nominating no report

Capitol Improvements Chris Gentry reported all equipment installed and saving 30 minutes per production of shows. Before meeting, Capitol Improvement committee toured studio and saw new equipment.

Finance Committee Audit starting, See Treasurer report above.

Outreach and Development Plans and update of "Concord On Air" set for 10/16/2016 and selection of 6 Most Fascinating individuals 12 hours 75 or so video clips Host selection 4 per hour X 12 hours 48 people. Board members asked to suggest more people to host. Personnel committee nothing to report

Executive Director Ballard gave Staff report, attached. Liason meeting with new principals at Middle and High school went well. Vote need to spend \$2,000 on new signage for station outside High School. Chris Gentry also spoke see his report, attached. Plan to paint walls inside High school discussed and approved. City and school district approval may be needed.

Motion made by Russell, seconded by Glenn Matthews to approve spending \$2,000 for signage and \$500 for paint. Vote was unanimous, except Dunn abstained.

A conflicts of interest declaration was passed around, discussed, and signed by each Board member individually.

At 7:19 pm board voted to unanimously to go into executive session, with Gentry and Dunn leaving, for purposes of discussing contract negotiation with City and School District. Changes suggested were approve Motion by O'Meara, seconded by Matthews, Vote was unanimous.

At 7:35 pm, there was a unanimous vote to leave executive session. And Motion to Adjourn. Motion by O'Meara, seconded by Rochette. Vote was unanimous on both.

Meeting adjourned.

August 23, 2016

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Charles Russell, Clerk

Approved