

CONCORD TV BOARD OF DIRECTORS MEETING
MINUTES OF March 21, 2020

The remote meeting was called to order at 6:30 pm by Chair David Murdo via phone and Zoom,

Those Board members participating were: Chair David Murdo, Kelly Wing, Allwynne Fine, Charles Russell, Rob Altman, Melissa Fisk, Clint Cogswell, & Michelle Gilbert. Also participating on line was Executive Director Josh Hardy, and other staff Mike O'Meara, and Matt Arsenault, and Jim Webber .

It was determined that there was a quorum was present to do business.

The Chair reviewed the agenda and meeting started.

The minutes of the last meeting were presently unavailable and any action on them will be deferred until future meeting.

Public comments: No one spoke.

Staff reports on station activities were given by Josh Hardy generally as to how CTV was faring and continuing to operate during with current situation. Matt Arsenault, detailed work with arranging ZOOM meetings and doing show productions.

Jim Webber gave update on his work on Tufts grant and setting up shows for Seniors with various local groups. E-newsletter went out with good opening rate by parties receiving it.

Josh reported an application was filed for Payroll protection plan and was still pending. Lost revenue from EE-5 cancellation will sought to be made up though applying for other grants.

Emmett Collins gave an update on his activities reviewing archives and transferring DVD's to digital archives in archives.org.

Mike O'Meara gave his update with report on new equipment installed into City Council chambers, his trouble shooting and reaching out to other non-profits. Mike spoke of Supt. Dr. Bass doing shows dealing with remote learning, and other problems arising during this current situation.

Reports were presented by various Committees.

Board Development, By Laws and Nominating Slate of Officers, and nominations and consideration on new Board members including filling open City representative spot on Board discussed. .

Capitol Improvements, City Council new equipment bought and owned by CTV installed to produce better quality signal and audio of Council Chambers meetings being broadcast from there.

Finance Committee, Given by Josh Hardy indicating for this year 79 % income received, with 68 % spent so far this fiscal year. above with Treasurer's report.

CTV is not undergoing the same financial stresses facing many other non-profits due to its funding structure relying primarily on franchise fees. However cancellation of Easter Extravaganza, the major funding raising event of year, will impact level of spending and services of this organization in future.

Final budget being prepared for live budget presentation meeting on May 12, 2020. Will be distributed to Board before meeting. .

Outreach and Development committee reported EE-5 was cancelled, and not rescheduled for later this year due to seasonal nature of event. Focus in future may be to shift to more underwriters and grants to help futurefund raising supplementing franchise fees.

Personnel committee, nothing new to report.

Unfinished Business, nothing new.

Motion to Adjourn at 7:30 pm unanimously passed. Meeting adjourned.

March 21, 2020 ,

Charles Russell, Clerk

Minutes approved:

Changes none. (insert)

Approved _____ 2020