Board Members Present:  
John “Cimo” Cimikoski, Melissa Fisk, Michelle Gilbert, Glenn Mathews, David Murdo, Charlie Russell, Kelly Wing

Board Members Absent:  
Jack Dunn, Allwynne Fine, Pam Tarbell

Concord TV Staff Present:  
Doris Ballard, Michael O’Meara

The meeting was called to order at 6:30 by chair Glenn Mathews.

Secretary’s Report

The October 23, 2018, secretary’s report was presented by David Murdo. Charlie Russell make the motion to accept the secretary’s report, John “Cimo” Cimikoski 2\textsuperscript{nd} the motion. The motion carried.

Treasurer’s Report

Doris Ballard presented the treasurer’s report.

- We should be receiving the Franchise Fee any day
- We received the donation from the Concord Boys & Girls Club Auction

Charlie Russell made the motion to accept the treasurer’s report as presented. David Murdo 2\textsuperscript{nd} the motion. The motion carried.

Board Development, By-Laws & Nominating – none

Capital Improvements

- The Concord Boys and Girls Club auction is Saturday December 8\textsuperscript{th}. Josh & Mike have a primary and back up plan
- Primary Plan – to use the live streaming
- Backup Plan – Use the tri-caster to YouTube, then upgrade to hyper caster to broadcasting on the channel.

During the auction, Josh will be directing and Mike will be streaming

- Remote cameras are getting old and we would like to replace in the near future
- Drone Training – We’re looking into drone training in the near future. The cost of drone insurance is $500 to $600 per year.
**Finance** – The audit is complete. Allwynne Fine will sign off on it after the production of “Annie” finishes.

**Personnel** – none

**Marketing & Development** – none

Charlie Russell made the motion to accept the Committee Reports. Michelle Gilbert 2\textsuperscript{nd} the motion. The motion carried.

At 7:15 pm, Charlie Russell made the motion to adjourn. Melissa Fisk 2\textsuperscript{nd} the motion. The motion carried.

Respectfully Submitted by

David C Murdo
Secretary

Minutes Approved: