

ConcordTV Board of Directors Meeting Minutes

Monthly Board Meeting November 15, 2022 at ConcordTV

Present: Chair Melissa Fisk, Rachel Perri, Steve Ambra, Robert Altman and Daniel Rich
Also present was Executive Director Josh Hardy

Next meeting: January 24, 2023, 6:30 pm at ConcordTV

1. Call to Order 6:32 pm

2. Determination of Quorum (5) Quorum confirmed

3. Public Comment

- None.

4. Board Minutes from October Monthly Board Meeting for review/approval

- Approved unanimously.

5. Staff Reports

- Josh provided an update on ConcordTV's election coverage, which went well. Coverage lasted from 7:00pm – 9:00pm on Election Day with about 60 live viewers in attendance. New graphics were utilized as part of the coverage, which was a nice upgrade.
- Josh provided an update to the Board regarding two new part-time employees, one who helps with recording school board meetings and another who provides on-call coverage and support.
- Josh indicated that he was actively working alongside Jim on ConcordTV's Annual Report and adding content to it. The Annual Report is intended to share a summary of ConcordTV's fiscal year.

6. Reports of Committees

- None.

7. Treasurers Report

- The Board had a discussion regarding ConcordTV's existing Certificate of Deposit account and particulars related to its renewal. It was also brought to the Board's attention that the existing list of Authorized Signers were outdated and needed to be updated.
- **Following the discussion, the Board made a Motion to remove its current list of signers and add the following as Authorized Signers of ConcordTV: (i) Josh Hardy, Executive Director; (ii) Melissa Fisk, Board Chair; and (iii) Robert Altman, Treasurer. The Motion passed unanimously.**
- Josh indicated that ConcordTV's independent audit was currently underway and that while the audit was still being processed it did not appear to the auditor that anything unusual existed.

8. Old Business

- The Board considered various Vision Statements as presented by Josh. The Board Motioned and unanimously voted to approve the following Vision Statement for ConcordTV: "A better connected and informed Greater Concord community."

9. New Business

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- Josh pitched an idea where ConcordTV would receive holiday-related photo submissions and award prizes to certain selected winners. The concept would be modeled after WMUR's U-Local segment. ConcordTV would need a sponsor in order to make the reward portion of the contest possible.
- Josh informed the Board that ConcordTV would be partnering with In Town Concord for its Spread Cheer event.
- Josh reminded the Board that ConcordTV will be present at various Concord-area holiday events throughout the rest of 2022.
- Following adjournment, see below, the Board recorded its 2022 Holiday Greeting with Josh's helpful hand.

10.Adjournment 7:08 pm approved unanimously.