

ConcordTV Board of Directors Meeting Minutes

Monthly Board Meeting February 21, 2023 at ConcordTV

Present: Chair Melissa Fisk, Rachel Perri, Steve Ambra, Robert Altman, Tonya Rochette and Daniel Rich
Also present was Executive Director Josh Hardy

Next meeting: March 28, 2023, 6:30 pm at ConcordTV

1. Call to Order 6:38 p.m.

2. Determination of Quorum (6) Quorum confirmed.

- Board was advised that due to health concerns David Murdo has asked to resign from the Board of Directors. David's request for resignation was received and will be taken under advisement by the Board.

3. Public Comment

- None.

4. Board Minutes from November Monthly Board Meeting for review/approval

- Approved unanimously.

5. Staff Reports

- Josh provided an update regarding ConcordTV's integration with Breezeline and indicated that the cabling is ready and that the modem just needs to be switched on to allow access to ConcordTV's stations. Josh does not anticipate the integration with Breezline necessitating any material purchases by ConcordTV.
- Josh advised the Board that during a recent Planning Board meeting there were some service interruptions with the live broadcast of the meeting. While YouTube was streaming perfectly fine, there was an issue on Channel 17. ConcordTV jumped into action immediately by trouble shooting the issue(s) and fielding complaints from the community.

6. Reports of Committees

- By-Laws & Nominating: (i) the concept of a whistleblower protection policy for the employee handbook / bylaws was tabled until next meeting; and (ii) Josh and the Board discussed Board member recruitment and the concept that the goal would be for ConcordTV to have 9 total Board members. Certain potential candidates were discussed at the meeting with a focus on finding "brand ambassadors". Josh will also list the request for Board members in ConcordTV's upcoming newsletter.

7. Treasurers Report

- Josh confirmed that the independent audit of ConcordTV was finalized and the report that was generated from said audit was submitted to the IRS.

8. Old Business

- Josh provided the Board with an update regarding the ConcordTV contract and indicated that the contract is finalized and that we are merely waiting for signatures from the various parties.

9. New Business

- Josh reminded the Board of the upcoming 2023 Annual Meeting and advised that he was booking a venue (i.e. Community Center) on June 27, 2023 at 6:30pm to hold such meeting. The Community Center will help facilitate an expanded guest list for ConcordTV's contributors and also allow Josh to present ConcordTV's annual awards.

ConcordTV Board of Directors Meeting Minutes
Monthly Board Meeting February 21, 2023 at ConcordTV

10.Adjournment 7:16 p.m., approved unanimously.