

ConcordTV Board of Directors Meeting Minutes

Monthly Board Meeting August 29, 2023 at ConcordTV

Present: Tonya Rochette, Clint Cogswell, Steve Ambra, Rachel Perri, Robert Altman (Chair) and Daniel Rich (Secretary) (via Zoom)
Also present was Executive Director Josh Hardy and Richard Finkelson

Next meeting: September 26, 2023, 6:00pm at ConcordTV

1. **Call to Order** 6:00 p.m.
2. **Determination of Quorum (4)** Quorum confirmed.
3. **Public Comment.** None.

4. Staff Reports

- Josh provided the Board with the Staff Reports and highlighted some key items, which included: (1) the Government Channel will be changing on Xfinity / Comcast from 17 to 16; (2) on September 12, 2023 at Kimbell Jenkins (7:15 p.m.), ConcordTV will be hosting a screening of the films created during ConcordTV's summer camp program; (3) ConcordTV will again be offering its PSA Day(s) on September 25, September 28 and October 14, which is an event that allows local not-for-profits to record a public service announcement to promote their organization free of charge; (4) Josh indicated that he will be speaking at an upcoming school board meeting to shed light on ConcordTV with a focus towards its efforts youth service efforts; and (5) ConcordTV is a sponsor for the upcoming Multi-Cultural Festival at Keach Park (9/24), and will also be in attendance providing coverage.

5. **Board Minutes from April, May and June for review/approval.** The Board discussed creating Board minutes for May 2023 (Live Budget Presentation). Thereafter, the Board reviewed and motioned to approve the April and June 2023 minutes. The motion(s) to approve the April and June 2023 minutes were approved unanimously.

6. Reports of Committees

- By-Laws & Nominating: (1) a potential Board member candidate, Richard Finkelson, provided a brief summary of his background and his qualifications for serving on ConcordTV's Board. A motion was made to appoint Rich to ConcordTV's board, which passed unanimously; and (2) Rachel Perri accepted the nomination to serve as ConcordTV's treasurer, which motion was previously made (and tabled) at ConcordTV's annual meeting. Upon acceptance of her nomination a motion was made to appoint Rachel as treasurer, which passed unanimously.

7. Treasurers Report

- FY 22-23 End-of-year financials – June 30th marks the end of ConcordTV's fiscal year. Josh presented a summary of the year-end financials and indicated that ConcordTV met its final projected numbers and is not in the negative. A brief follow-up discussion followed on certain line items in the year-end financials.
- FY 23-24 Profit-Loss Report – Now that we are in a new fiscal year Josh indicated that it was too soon to provide a 1-month summary of 23-24 finances; however, Josh indicated that the intent will be to resume monthly updates as the fiscal year continues on.
- **Motion to approve / update of Merrimack County Savings Bank signers to only include newly elected Board Chair (Robert Altman), Treasurer (Rachel Perri) and Executive Director (Josh Hardy). This motion was made and passed unanimously.**

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- Scholarship – The Board discussed the possibility of receiving updates from scholarship recipients to see how our scholarships are being applied and how the recipients are doing.

8. Old Business

- Josh spoke about the need for ongoing Board recruitment and that while we just added Rich Finkelson the hope will be to continue to grow our Board numbers. A brief discussion amongst the Board followed with a focus on potential Board member leads and areas of the community that could use representation on our Board (ex. School Board, City, Arts Community, etc.).

9. New Business

- Annual Report – Josh is in the process of putting together the 22-23 annual report with a theme that is focused on telling Concord’s story.
- Estimated Value of Services – The Board and Josh discussed the direction of ConcordTV moving forward as well as succession planning with a focus on determining how much ConcordTV’s services are worth and the possibility of providing an “Estimation of Services” to local organizations and person(s) who receive complimentary services from ConcordTV in an effort to capture the costs and effort expended.

10. Adjournment 6:45 p.m., approved unanimously.