

ConcordTV Board of Directors Meeting Minutes

Date: January 28, 2025

Location: NAMI NH (87 N. State Street, Concord NH 03301)

Attendees:

- Board: Chair Steve Ambra, Clint Cogswell, Richard Finkelson, Rob Kleiner, Rachel Perri, Daniel Rich, Tonya Rochette, and Robert Altman
- Also present: Executive Director Josh Hardy and Jason Belyea

Call to order time: 5:58 PM ET

Adjournment time: 7:10 PM ET

Minutes:

- 1) **Determination of quorum (5):** Confirmed.
- 2) **Public comment:** There were none.
- 3) **Approval of the November board meeting minutes:** The minutes from the last meeting on November 19, 2024 were presented and reviewed. Rob Kleiner motioned to approve and seconded by Rachel Perri. The minutes were unanimously approved without change.
- 4) **Treasurer's report:**
 - Josh summarized the current retirement program that is available to full-time employees. Jason Belyea from NH Trust visited to discuss SIMPLE IRAs as an alternative to the current IRA program that is utilized. Jason Belyea left the meeting after this information was shared.
 - The board supported the idea of implementing a new retirement program. Rob Kleiner motioned to empower Josh to research a new solution and Tonya Rochette seconded the motion. It was unanimously approved by the board. The board will review the research results at the next board meeting in February.
- 5) **Board chair report:** Josh summarized recent articles on the topic of AI in journalism. The board discussed concerns with the use of AI. Rob Kleiner suggested that ConcordTV establish a formal policy on the use of AI at the station to ensure alignment and expectations with staff members. Also, during this session, it was suggested that the station's position on its use of AI be shared via the following public-facing statement: "ConcordTV does not use AI for any City or School District programming. Any public access programming that utilizes AI will be labeled as such." The board will followup on this topic at an upcoming meeting.
- 6) **Staff reports:** Josh summarized recent activities from the team.
- 7) **Committee reports:** None

8) Old business: No old business.

9) New business: Josh discussed the proposed quotes for upgrading the elements of the studio, lighting, staff workstations, and other misc set pieces. The source of these funds would be utilizing the station's capital fund. Richard Finkelson motioned to approval the purchase that was seconded by Tonya Rochette. It was unanimously approved by the board.

10) Next meeting:

- Next board meeting will be on February 18, 2025 (location TBD).